

Minutes of the Meetings of IQAC and Action Taken Report 2022-23

Meeting 1:

A meeting of IQAC with Heads of Departments was held on 08/08/2022 at 1:00 p.m under the chairmanship of Dr. Yashvir Singh, Principal-cum-Chairman IQAC. The following members attended

- Dr. Sunita
- Dr. Jaivir Singh
- Dr. Neeraj Garg
- Dr. Sushila Saini
- Dr. Suresh Kumar
- Dr. Sushil Bansal
- Sh. Shiv Kant
- Dr. Bhupender
- Ms. Neena Bansal
- Dr. Jitender
- Dr. Roshan Lal
- Ms. Hemlata

In the meeting the following decisions were taken.

- The plan of action for 2021-22 was reviewed and plan of action for the session 2022-23 was discussed in detail and finalized.
- All the heads were asked to prepare Academic and Co-curricular Activities calendar.
- Starting of Hobby Clubs as per CBLU guidelines.
- To sign some more MOU's
- Proposal to Install Solar Energy Panels was resolved.
- To organise value added courses and promotion of experiential learning and capacity enhancement programme

Action Taken Report

- Three new job-oriented courses - B. Voc in Medical Lab Technology, B.Sc. Actuarial Science and M.A. Rural Development have been introduced.
 - MOU's with Mahila Mahavidyalya Jhojju Kalan and Vaish College, Bhiwani have been signed.
 - Ten Hobby clubs were introduced.
 - Process for installation of Solar Energy Panels was initiated.
 - Heads of the departments and incharges of various cells prepared the academic and activity calendar for the session 2022-2023.
- Plan of Action for 2022-23 was finalized and communicated to all the stakeholders for execution.

Meeting 2:

A meeting of IQAC with the faculty of the college was held on 24/09/2022 at 11.30 a.m. at ICT room under the chairmanship of Dr.Yashvir Singh, Principal-cum-Chairman IQAC. The following attended

Sh. Jaivir Singh	Dr Sunita
Dr. Sushil Bansal	Dr. Poonam
Dr. Raj Kumar Garg	Dr. Babita
Sh. Bhupender Singh	Dr. Rajender Singh
Dr. Jitender Singh	Sh. Roshan Lal
Sh. Shiv Kant	Ms. Garima
Dr. M.K. Jain	Sh. Mohan Gupta
Sh. Chajju Ram	Sh. Surender
Ms Preeti Gupta	Sh. Parveen
Dr. Meenakshi Bansal	Dr Arun Kumar
Sh. Deepak Dhillon	Dr. Suresh Kumar
Dr. Neeraj Garg	Mrs. Hemlata
Dr. Sushila Saini	Dr. Shamina
Mrs. Neena Bansal	Sh. Amerjeet

In the meeting, the steps for ensuring quality education were discussed in detail and the following decisions were taken.

- Academic and Co-curricular Activities calendar for the session 2022-23 was discussed and be followed upon rigorously.
- Faculty members were asked to identify the Slow and Advance learners.
- Faculty members were instructed to follow POs and COs while preparing lectures for their classes.
- They were asked to focus on experiential learning, use of ICT, participative and interactive learning in their pedagogy.

Action Taken Report

- Slow and Advance learners were identified and special classes were planned accordingly.
- For participative and experiential learning, field tours, debates, group discussions, quizzes, workshops, celebration of commemorative days etc. were organized.

Meeting 3:

An internal meeting of the IQAC was held on /02/2023 at 12.00 noon under the chairmanship of Dr. Yashvir Singh, Principal-cum-Chairman IQAC. The following members were present:

- ❖ Sh. Ashok Goyal
- ❖ Dr. P.K. Aggarwal
- ❖ Dr. Jaivir Singh
- ❖ Dr. Suresh Kumar
- ❖ Dr Sunita
- ❖ Dr. Neeraj Garg
- ❖ Dr. Sushila Saini
- ❖ Sh. Chajju Ram
- ❖ Dr. Roshan Lal
- ❖ Dr. Preeti Gupta
- ❖ Dr. Manjit Mann
- ❖ Sh. Shiv Kant
- ❖ Sh. Mohan Gupta

In the meeting, the progress on the outcomes of the last meeting with the faculty members was reviewed for the effective implementation of Plan of Action 2022-23.

- The committee emphasized on the increased role of faculty members towards the student placements through campus placement drive and regular career counseling sessions.
- Need of augmentation of existing infrastructure especially for girls students.
- To offer more add-on/ Value Added Course for the students and ensuring their active participation.
- For making our students socially responsive, stress was laid on organizing participative activities with Community, Govt. and Non-Govt. organization.
- The increased role of Alumni was amicably accepted seeking their participation in various college events and activities.

Action Taken Report

- Career Guidance and Placement Cell organized Placement drive and Job Fair in the college
- Dept of MLT organized the activities like On the Job Training and Internship.
- Common room and toilets for girls has been renovated and expanded.
- Renovation work of administrative block has been done.
- Blood Donation camp, Jan Chetna Rally, Gender Sensitizing Programs , Voter awareness, Legal literacy, AIDS/HIV, Anti tobacco day, Tree plantation, Flag Day celebration were organised to sensitize students towards social and national issues and community needs.
- Four Value Added Course have been organised to enhance skills of the students.
- The alumni meet has been scheduled in the month of March 2023.

Meeting 4:

A meeting of IQAC with heads of departments and conveners of various cells was held on 03/06/2023 at 12.00 noon under the chairmanship of Dr. Yashvir Singh, Principal-cum-Chairman IQAC. The following attended

- Mrs. Neena Bansal
- Dr. Jaivir Singh
- Dr. Babita
- Dr. Rajender Singh
- Dr. Jitender Singh
- Dr. Roshan Lal
- Dr. Sushil Bansal
- Sh. Surender
- Ms. Garima
- Dr. Neeraj Garg
- Dr. Raj Kumar Garg
- Sh. Shiv Kant
- Dr. Preeti Gupta
- Dr. Meenakshi Bansal
- Dr. Sushila Saini

In the meeting, the execution of Plan of Action 2022-23 was reviewed and members expressed satisfaction over the activities and programme conducted. The following decisions were taken.

- Suggestion from all the stakeholders i.e. the management, faculty, students, alumni and the community received through feedback may be considered and incorporated in the Plan of Action for the session 2023-24.
- Some new courses under self finance scheme courses should be introduced.
- Promoting the use of ICT tools by the faculty.
- All are requested to submit their activity report to IQAC.

Action Taken Report

- E-content in form of PPTs and video lectures were developed and shared on college website.
- The approval process for the introduction of PG courses has been initiated.


Principal cum Chairman
IQAC

